

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JUNE 5, 2012

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 05/03/12
- B. Special Assembly Meeting: 05/07/12
- C. Special Assembly Meeting: 05/08/12
- D. Special Assembly Meeting: 05/14/12

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues
- 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Donlin Gold – Mr. Kurt Parkan

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Greater Talkeetna RSA Board of Supervisors: 02/09/12
 - b. MSB Fish and Wildlife Commission: 02/16/12, 03/15/12
 - c. Planning Commission: 04/02/12
 - d. Platting Board: 04/05/12
 - e. Transportation Advisory Board: 03/28/12
2. Community Council Minutes:
 - a. Chase Community Council: 01/05/12
 - b. South Knik River Community Council: 02/16/12
 - c. Trapper Creek Community Council: 03/15/12

G. INFORMATIONAL MEMORANDUMS

VII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 12-056: AN ORDINANCE AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, BY ADOPTING THE 2011 WILLOW AREA COMMUNITY HISTORIC PRESERVATION PLAN INTO THE OVERALL BOROUGH WIDE COMPREHENSIVE PLAN. *(Previously Ordinance Serial No. 11-148.)*
 1. IM No. 12-090

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 12-068: AN ORDINANCE REAPPROPRIATING \$40,000 FROM THE LAND AND RESOURCE MANAGEMENT DIVISION FISCAL YEAR 2012 OPERATING BUDGET, FUND 203, TO FUND 480, PROJECT NO. 45128, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR MASTER PLAN FOR THE JIM CREEK PARCEL.
 - a. Resolution Serial No. 12-054: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MASTER PLAN FOR THE JIM CREEK PARCEL.
 - (1) IM No. 12-105

2. Ordinance Serial No. 12-069: AN ORDINANCE ACCEPTING AND APPROPRIATING \$240,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR FIVE CULVERT REPLACEMENTS UNDER THE FISH PASSAGE IMPROVEMENTS PROJECT, PROJECT NO. 30114, FUND 410.
 - a. Resolution Serial No. 12-055: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR UP TO FIVE CULVERT REPLACEMENTS UNDER THE FISH PASSAGE IMPROVEMENTS PROJECT, PROJECT NO. 30114.
 - (1) IM No. 12-106

3. Ordinance Serial No. 12-070: AN ORDINANCE TO ACCEPT AND APPROPRIATE \$20,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY TO FUND 480, PROJECT NO. 47011, ARCHAEOLOGICAL SURVEYS, TO CONDUCT AN ARCHAEOLOGICAL SURVEY AND INVENTORY OF HISTORIC AND PREHISTORIC SITES ON BOROUGH LANDS IN THE MIDDLE SUSITNA RIVER VALLEY.
 - a. Resolution Serial No. 12-056: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO RESEARCH AND CONDUCT AN ARCHAEOLOGICAL SURVEY AND INVENTORY OF ARCHAEOLOGICAL SITES ON BOROUGH LANDS IN THE MIDDLE SUSITNA RIVER VALLEY.
 - (1) IM No. 12-107

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 12-057: A RESOLUTION ADOPTING THE SCHEDULE OF FEES AUTHORIZED UNDER MSB 43.05.035, FEES; FOR PLAT, VARIANCE, WAIVER, AND VACATION APPLICATIONS AND FOR APPEALS UNDER TITLE 43.
(1) IM No. 12-100
- b. Resolution Serial No. 12-058: A RESOLUTION SETTING THE SURCHARGE RATE FOR THE WIRELINE AND WIRELESS ENHANCED 911 SYSTEMS FOR THE PERIOD OF JULY 1, 2012, THROUGH JUNE 30, 2013.
(1) IM No. 12-111
- c. Resolution Serial No. 12-059: A RESOLUTION REVISING THE SCHEDULE OF FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE.
(1) IM No. 12-114
- d. Resolution Serial No. 12-060: A RESOLUTION REQUESTING THAT THE ALASKA STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES EXPAND THE PRELIMINARY DRAFT WISHBONE HILL RAPID HEALTH IMPACT ASSESSMENT INTO A COMPREHENSIVE HEALTH IMPACT ASSESSMENT.
(Sponsored by Assemblymember Keogh)
(1) IM No. 12-116
- e. Resolution Serial No. 12-061: A RESOLUTION REVISING THE EMERGENCY SERVICES FEE SCHEDULE FOR AMBULANCE SERVICES EFFECTIVE JULY 1, 2012.
(1) IM No. 12-117
- f. Resolution Serial No. 12-062: A RESOLUTION APPROVING THE START UP OF THE COMPREHENSIVE PLANNING PROCESS FOR FISHHOOK COMMUNITY COUNCIL.
(1) IM No. 12-118
- g. Resolution Serial No. 12-063: A RESOLUTION PROVIDING PUBLIC COMMENT ON THE MARCH 12, 2012, JOINT PACIFIC ALASKA RANGE COMPLEX ENVIRONMENTAL IMPACT STATEMENT REGARDING THE EXPANSION OF EXISTING MILITARY OPERATING AREAS WITHIN THE BOROUGH BOUNDARIES AND ADJACENT AREA,

PARTICULARLY THE FOX 3 MILITARY OPERATING AREA AND THE PAXSON MILITARY OPERATING AREA. *(Sponsored by Assemblymember Keogh)*

(1) IM No. 12-120

- h. Resolution Serial No. 12-066: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET IN THE AMOUNT OF \$325,000 FOR CONSTRUCTING AND IMPROVING PARKING AREAS AND TRAILHEADS FOR SNOWMOBILERS IN THE HOUSTON AND HATCHER PASS AREAS, FUND 440, PROJECT 15032.

(1) IM No. 12-125

2. ACTION MEMORANDUMS

- a. AM No. 12-050: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF PALMER FOR THE CONTRACT PERIOD OF JULY 1, 2012, TO JUNE 30, 2013, IN THE AMOUNT OF \$265,357 FOR FIRE PROTECTION SERVICES.

- b. AM No. 12-051: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF PALMER FOR THE CONTRACT PERIOD OF JULY 1, 2012, TO JUNE 30, 2013, IN THE AMOUNT OF \$36,000 FOR RESCUE SERVICES.

- c. AM No. 12-052: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF PALMER FOR THE CONTRACT PERIOD OF JULY 1, 2012, TO JUNE 30, 2013, IN THE AMOUNT OF \$806,898 FOR 911 DISPATCH SERVICES.

- d. AM No. 12-067: AUTHORIZING THE MANAGER TO ENTER INTO THE 2012 COOPERATIVE AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY IN AN AMOUNT NOT TO EXCEED \$200,000 THROUGH DECEMBER 31, 2012, FOR WILDFIRE FUEL REDUCTION.

- e. AM No. 12-071: AUTHORIZING THE BOROUGH MANAGER TO AMEND THE EXISTING AGREEMENT WITH MATANUSKA-SUSITNA CONVENTION AND VISITORS BUREAU FOR AN AMOUNT OF \$650,000 TO EXTEND TO JUNE 30, 2013.

- f. AM No. 12-072: REQUEST TO CHANGE THE COMMUNITY DEVELOPMENT OPERATIONS MANAGER, PERMANENT FULL-TIME POSITION, WITHIN THE COMMUNITY DEVELOPMENT DEPARTMENT TO A RECREATION AND LIBRARY SERVICES MANAGER.
- g. AM No. 12-073: AUTHORIZATION FOR EXTENSION OF CONTRACT NO. 04-098 WITH NORTH STAR GROUP IN AN AMOUNT NOT TO EXCEED \$75,000 FOR FEDERAL LOBBYIST SERVICES.
- h. AM No. 12-074: APPROVAL OF UTILITY RELOCATION COSTS TO MATANUSKA TELEPHONE ASSOCIATION IN THE AMOUNT OF \$121,304.28 FOR THE WINDY BOTTOM ROAD UPGRADE PROJECT, PROJECT NO. 30047.
- i. AM No. 12-075: AWARD OF BID NO. 12-145 TO ATS ALASKA FOR THE CONTRACT AMOUNT OF \$108,455 FOR FIRE ALARM AND SECURITY UPGRADES AT VARIOUS BOROUGH SITES.
- j. AM No. 12-076: AWARD OF BID NO. 12-115 TO TRIPLE V CONTRACTING FOR THE CONTRACT AMOUNT OF \$275,552 FOR WEST LAKES STATION 7-3 UPGRADES.
- k. AM No. 12-077: AWARD OF BID NO. 12-135 TO MARSHALL'S ELECTRIC, INC. FOR THE CONTRACT AMOUNT OF \$867,421.87 FOR BOROUGH FIRE ALARM REPLACEMENT.

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 06/28/12 , Borough Assembly Chambers)
 - 1. Ordinance Serial No. 12-071: AN ORDINANCE EXTENDING THE TIME LIMIT FOR COMPLETION OF BOROUGH CAPITAL PROJECTS.
 - a. IM No. 12-109
 - 2. Ordinance Serial No. 12-072: AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$5,000 FROM THE AMERICAN SOCIETY FOR THE

PREVENTION OF CRUELTY TO ANIMALS FOR WEEKEND SPAY/NEUTER EVENTS FOR LOW INCOME RESIDENTS.

a. Resolution Serial No. 12-065: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 47028, TO ALLOW WEEKEND SPAY/NEUTER EVENTS FOR LOW INCOME RESIDENTS.

(1) IM No. 12-110

3. Ordinance Serial No. 12-073: AN ORDINANCE REAPPROPRIATING \$95,000 FROM THE ECONOMIC DEVELOPMENT DEPARTMENT'S FISCAL YEAR 2012 OPERATING BUDGET FUND 200, TO FUND 480, PROJECT NO. 47029, FOR ECONOMIC DEVELOPMENT CULTIVATION.

a. Resolution Serial No. 12-064: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 47029, ECONOMIC DEVELOPMENT CULTIVATION.

(1) IM No. 12-112

4. Ordinance Serial No. 12-074: AN ORDINANCE APPROPRIATING \$389,153 FROM THE SCHOOL SITE ACQUISITION RESERVE, FUND 100, TO FUND 400, PROJECT NO. 40191, FOR IDITAROD ELEMENTARY SCHOOL REPLACEMENT SITE AND AUTHORIZING REIMBURSEMENT OF THE FUNDS FROM THE 2013 GENERAL OBLIGATION SCHOOL CONSTRUCTION BONDS.

a. Ordinance Serial No. 12-075: AN ORDINANCE APPROVING THE LAND ACQUISITION OF TRACT A, PJC SUBDIVISION AND ADJACENT MSB TAX PARCEL 17N01W03C021, LOCATED WITHIN THE CITY OF WASILLA, CONTAINING APPROXIMATELY 20.32 ACRES COMBINED, AND CLASSIFICATION OF SAID PARCELS AS RESERVED USE LANDS FOR THE FUTURE IDITAROD ELEMENTARY SCHOOL REPLACEMENT SITE (MSB006599).

(1) IM No. 12-113

5. Ordinance Serial No. 12-076: AN ORDINANCE REPEALING THE BUSINESS INVENTORY TAX EFFECTIVE JANUARY 1, 2013. (*Sponsored by Assemblymember Colligan*)

a. IM No. 12-115

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT
- C. OTHER NEW BUSINESS
 1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED
 - a. Ordinance Serial No. 12-058: AN ORDINANCE AMENDING AND REPEALING PORTIONS OF MSB 3.15 RELATING TO THE BUSINESS INVENTORY TAX. *(Adopted May 15, 2012)(Requested by Assemblymember Arvin)*
(1) IM No. 12-081
 - D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)
- XI. RECONSIDERATION
- XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS
- XIII. EXECUTIVE SESSION *(for matters that immediate public knowledge of the which would clearly have an adverse effect upon the finances of the Borough and matters which by law, municipal charter, or ordinance are required to be confidential; direction may be given to the Attorney or labor negotiator regarding labor negotiations.)*
 - A. LABOR CONTRACT NEGOTIATIONS WITH THE MATANUSKA-SUSITNA BOROUGH EMPLOYEES ASSOCIATION.
- XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.